

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

May 2023 Board Meeting Minutes of LIFE Prep Annual Meeting

Date: Monday, May 15, 2023

Time: 5:00 PM-6:30 PM

Location: LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

Members Present: Christine, Mike, Nou, Gillian, Jennie

Also present: Leah, Christyna, Kelsey, Jim Z.

Called to order at: 5:05 by Nou Yang

Agenda:

1. Conflict of Interest
 - None
2. Consent Items:
 - a. Review/approve May 2023 agenda
 - Mike motions
 - Gillian seconds
 - b. Review/approve April 2023 minutes
 - Christine motions
 - Jennie seconds
3. Board election results, announcements - Nou
 - Unanimous ballot results voting Gillian to a second 2-year term
4. Authorizer Communication – (The Guild)
 - Jim was able to join and observe tonight's meeting
 - Noted that our next renewal will be coming in 2025
 - Spoke to the Guild's improvement plan after their last renewal and will be inviting the Board to a full meeting in August
5. Executive Committee Report – Nou
 - Discussed that the budget is 65% complete for next year and will review in June
 - School calendar almost complete, will be approving start and end dates tonight
 - Community Engagement committee- Gillian will head this committee
 - Discussed enrollment and planning
 - June meeting falls on Juneteenth, will reschedule for June 20th at 5:00
 - Virtual meetings- asked Jim and it was noted that virtual meetings are ok. Roll call voting required and at least 1 board member must be on site at the school for the meeting,
6. Policy Committee Report – Christine
 - Nothing to report at this time
7. Finance Committee Report - Leah
 - Last meeting the priority was looking at a budget for next year- will have that for the June meeting
 - Will have a final number on where this current year will end soon
 - Title funds will roll over to next year to help fund 2 full-time Title positions for next year

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- Everything currently looks on track
- 8. Executive Director's Report – Leah
 - Enrollment 161 with pre-k
 - ADM: 154
 - Attendance: 86%
 - MCAs are finished, results should be posted by the end of July/early August
 - FAST testing is almost complete- will look at that data at the next board meeting (June)
 - Learning Lab is going very well, students will have the opportunity to attend 4 LL this summer (Valleyfair, Bunker Park Stables, Color Me Mine, and Vertical Endeavors.)
 - Open positions for next year are posted- EdPost and MACS
 - Fundraising- total amount from school carnival not yet unsure yet but \$433 was raised for Bailey
 - GoFundMe page for school safety improvements was finished last Thursday and will be sent out this week (\$500,000). 3 of the 5 grants were denied specifically because we are a Charter School. Very hopeful that the 2 Federal grants will be approved as they are the larger grants.
 - A GoFundMe for a new playground will be finished by the end of the month- working with a new playground company and have given up on KaBoom. Applying for 1 grant through the new company which will also match the grant amount.
 - Discussed a potential community install to help save \$20,000-\$30,000 and will look to outside companies that do Community Outreach volunteer programs
 - With this new company and supply of equipment, a playground could be installed in 1 weekend
 - Can use a portion of SPED funds
 - Last day of school is June 2nd
 - Contracts will be sent out at the end of June after the new budget has been finalized
 - Parent and student surveys have been completed- results will be shared at the June board meeting
- 9. Other Business -
 - a. Goals review
 - Career Readiness: At LIFE Prep, we define "career readiness" as they preparedness of a student to explore and be aware of different career options, with a career direction that is professionally and financially promising. Students in 6th grade, in preparation for career readiness, will be able to identify 3 different careers, with a project focus on 1 career through a 12-week course, led by the school counselor. 100% of 6th grade students, by the end of the 12-week course, will be able to identify and explain their career awareness through a career presentation.
 - Completed
 - MCA, Mathematics: All students in grades three to six will increase their overall math proficiency (meeting or exceeding) from the baseline of 34.6% to 46.09 in FY23. This equates to a 10% annual increase.

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- Results in July/August- will address the goal after the results are finalized
10. Public Communication to the Board
 - None
 11. Board Actions
 - a. Check Register for April 2023
 - Christine motions
 - Mike seconds
 - a. Approve start and end date for academic year
 - Sept. 5th and May 31st
 - Christine motions
 - Gillian seconds
 12. Adjournment at 5:35
 - Christine motions
 - Jennie seconds

Next regular board meeting: Tuesday, June 20, 2023