

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

April 2022 Board Meeting Agenda of LIFE Prep

Date: Monday - April 18, 2022

Time: 5:00-6:30 PM

Location: LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

Members in Attendance: Nou, Gillian, Katie, Leah, Mike, Beth

Additional: Christyna, Beau

Called to Order: by Nou at 5:16

Agenda:

1. Conflict of Interest
 - o None
2. Consent Items:
 - o Review/approve April 2022 agenda
 - Katie motions
 - Gillian seconds
 - o Review/approve March 2022 minutes
 - Mike motions
 - Gillian seconds
3. Authorizer Communication – (The Guild)
 - o Leah trying to schedule a time to meet with Jim, hopefully this week. Jim would like to meet to discuss new contract and to have a tour. Most likely will not be a goal setting meeting - introductory meeting.
4. Executive Committee Report – Nou
 - o Did not meet on 4/18. Will reschedule for next week. Will discuss admin team evals. Evals will go out in May to board and staff.
 - o May 16 meeting
 - Annual Meeting
 - In person meeting, not zoom
 - 2 open board positions
5. Policy Committee Report – Beau
 - o Attendance Policy
 - Policy needed due to chronic absenteeism (15+ days)
 - Combat chronic absenteeism and to communicate to parents
 - Details what excused absences are and parent notification prior to absence
 - Consequences of excused absences: making up work
 - Outlines unexcused absences (most absences this year are not called in this year)
 - Consequences of unexcused absences
 - On the 3rd absence, notification sent
 - On the 5th absence, parent and student referred to truancy
 - Conference requested at that time
 - Mandatory retention meeting (significant absences–20+)

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

- Discussed changes in current policy (currently 7 days of absences before contact) as well as student needs for retention (social-emotional, behaviors, future sped referral)
 - Discussed needs for all students: those who have chronic absences and those that are here consistently and whose needs are not being met due to teachers reteaching
 - Would summer school be a benefit for students who have missed a lot of school? Cost prohibitive
 - Policy would start for the 2022-23 school year
 - Will still have the retention conversation with families as needed this year
6. Finance Committee Report – Katie
- o Committee did not meet today but will meet next month
 - o Leah and Dawn will meet soon to discuss next year's budget. Budget should have a start for the next board meeting.
7. Executive Director's Report – Leah
- o Enrollment is at 190
 - o Attendance is 83% (daily average for the whole year)
 - o NWEA data will be used to set goals with the Guild for next year
 - o MCA testing is ready to begin
 - o 6th grade Sexual Health presentation is still being planned
 - o TEacher observations will be finished by May
 - o 1 para was released. Position will not be filled this year.
 - o Kou did a walk through and took photos of pictures that need repair: building and playground. Discussed current lease aid and how to negotiate with the church: safety issues, reasonable rent, benefits of LIFE Prep being in this building. Kou's recommendation is to get out (even to start now). Moving areas/neighborhoods could also attract new families. Also discussed taking 100 families as a core to start with and move to "start over." Kou will call OSHA to discuss the quality/safety of the playground (useful as rent negotiation leverage).
 - o Mold finally repaired (painted) that was requested in August.
 - o Choir performed at Timberwolves game and was a success.
 - o Team Smile has reached out to see if we would be interested in 2nd set of dental care on May 18.
8. Other Business -
- o COVID update
 - 1 case in the last 6 weeks
 - Other than masks, all mitigation procedures still in place
 - o Goals review
 - o NWEA results
 - Email summary sent with math and reading scores
 - Reading—projected OGL or one year's growth 95 out of 160
 - Math—Projected OGL or one year's growth 93 out of 160
 - Pre-k does not take NWEA
 - Seeing more positive numbers vs decrease
 - Title numbers show growth in exited numbers as well
 - MCAs start on 4/20

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

- NWEAs start the first week of May (start with younger students who have not taken MCAs)
 - Discussion will be brought up with the Guild regarding open science teacher position and MCA science scores
 - Attendance can be a factor in testing in May
 - Having enough computers for individual students has helped so that students can take MCA later in the year and not lose instructional time prior to testing window
9. Public Communication to the Board
- o None
10. Board Actions
- o Approve Check Register for March 2022
 - Katie motions
 - Gillian seconds
 - o Approve Attendance Policy
 - Mike motions
 - Gillian seconds
11. Adjournment
- o Katie motions
 - o Gillian seconds
 - o Meeting adjourned at 6:25

Next regular board meeting: Monday, May 16, 2022 @ 5pm